



Opportunity . . . Choice . . . Support . . . Recovery

Skills of Central Pennsylvania, Inc.

www.skillsofcentralpa.org

Disposition of Collected Electronics and Computer Hard Drives: Certification of Destruction

Skills of Central Pennsylvania, Inc., a private, non-profit, human service organization, operates its electronic recycling program under regulations set forth by the Commonwealth of Pennsylvania Department of Environmental Protection Bureau of Land Recycling and Waste Management (DEP) and the federal Health Insurance Portability and Accountability Act of 1996 (HIPPA).

This certifies that all hard drives collected are not re-used in any manner. In regards to Data Security, computer hard disks and other memory devices that are received by Skills of Central PA, Inc. are destroyed according to the NIST Guidelines for Media Sanitation: Special Publication 800-88 Standard.

Ms. Karen Weyant
Director of Community Services
Skills of Central PA, Inc.
Huntingdon, Mifflin and Juniata Counties

Signed: _____ Title _____ Date _____

Mailed To:

pc: File